

IMSA Meeting Minutes – August 10th @ 6:00PM

In Attendance:

Naomi Richards, Isabel Brechin, Hailey Wills, Toni Beaton, Madeleine McGregor

Regards:

Megan Paul, Robin Smith, Catherine Gracey

Proceedings:

1. Regular Business
 - a. Approve July Minutes
 - i. Moved: Isabel, Second: Hailey, all in favour. Motion passed.
2. Orientation Planning – Hailey
 - a. Schedule is planned, association display on the Wednesday.
 - b. Alumni, and Career Panel – second year or ISSA member to be moderator
 - i. Anyone here, or know someone who would like to moderate? Otherwise Sandra will do it
 - ii. Will put it in the Teams chat.
 - c. Welcome bags
 - i. 9 bags left over, removed bingo to make new ones, printouts: for orientation schedule, campus maps,
 - ii. Email template for asking businesses for small gifts
 - iii. Bagging party
3. Update from chairs
 - a. Academic Chair - Robyn
 - b. Non-Academic Chair - Hailey
 - i. Orientation schedule
 1. In the Orientation Team files
 - ii. Alumni career panel moderator
 - iii. More incoming students needing email buddies.
 - iv. Event training, need a second person in case Hailey cannot be there.
 1. Isabel will be the second person to do the training.
 - c. EDIA & Special Projects Chair – Isabel
 - i. Still haven't heard back from Stacy about the movie night – scratch the plan.
 - ii. Added EDIA event to the orientation calendar.
 - iii. Application for EDIA Consultant paperwork – hoping to have the application call out in September
 - iv. Prepping for Waffle events – want to turn them into more fundraising events – September, Orange shirt day

1. Madeleine – open up to more than our department, and make sure that everyone knows it is by donation only
 2. Isabel – I was also thinking of petition signing and other EDIA events
 - v. Pronoun buttons for Orientation
 - d. Finance – Cat
 - e. Digital Publications - Toni
 - i. Website domain: ISSA
 1. All name update – IMSA’s to ISSA’s
 2. Dal IT put in a rerouting thing so if someone tries to find the SIMSA website they will be rerouted to the ISSA website.
 - ii. Class list update from Kim
 1. Has a tentative draft, but not the final one until student list is finalized in September – also some do not have the dal emails yet.
 2. Madeleine can send out Orientation and other info emails to the non-dal emails from the class list sent.
 - f. Communications - Madeleine
 - i. Ratification
 1. Submitted and waiting for approval
 - ii. ISSA email
 1. All set up -> issa@dal.ca
4. Other business
- a. Toni: How to choose the meeting for the fall semester? – Madeleine can make a poll in the Teams
 - i. Naomi: Should we think about meeting in person? During the day when we are all on Campus?
 1. Meet after OMS? DIS Meeting Room – book it for the semester.
Biweekly
 - b. Crafternoon – on campus, bring your own craft

Meeting Adjourned at 6:48p.m.