

## IMSA Meeting Minutes – September 14th @ 3:00 PM

### In Attendance:

Naomi Richards, Isabel Brechin, Hailey Wills, Toni Beaton, Catherine Gracey

### Regards:

Morgan Paul, Robin Smith, Madeleine McGregor

### Proceedings:

1. Regular Business
  - a. Approve August Minutes – Toni moved to approve; Isabel seconded
2. Orientation
  - a. Survey will be sent out by Kim, Hailey wants to create a similar survey for ISSA events for future years
  - b. Thank you cards for panelists
3. Update from chairs
  - a. Academic Chair – not present
  - b. Non-Academic Chair
    - i. Poll results, plan for an event a month
      1. September – Museum visit
      2. October – Spooky Ghost Walk
      3. November - Trivia
      4. December – End of year party
      5. Other options, paint night, pumpkin carving, combine the two?
  - c. EDIA & Special Projects Chair
    - i. EDIA Fund – what is the state of the fund
    - ii. Elections (EDIA Consultant Applications! Funding approved from Sandra) - Funding for the year (\$250 from DIS, \$250 from us?)
    - iii. First Waffle Wednesday of the month, (September 26<sup>th</sup>?) - Budget for the event
  - d. Finance
    - i. Current financial situation – reconsider pricing for events, or cut back on events that cost money, cost of Oxford?
    - ii. Audit – aim to complete before end of semester
    - iii. Procedures
    - iv. Thank you for Panelists?
  - e. Digital Publications
  - f. Communications
    - i. DLIAA – Hailey and Naomi are interested, will respond directly to email

- ii. DISconnect WhatsApp Community – Encourage them to reach out to Kim about sharing via the list serv, posting in the chat – I can respond
      - 1. Isabel will post in teams chat to set a safe space tone
    - iii. Anti-Oppression Training Workbook – Isabel will complete in the next 3 months
    - iv. Re-ratification
  - g. Co-chairs
    - i. Meeting time – Robin to fill out the doodle pool, we will aim for Tuesdays
    - ii. Career Day
      - 1. Do multiple short sessions rather than a long day
      - 2. Do a resume critique
      - 3. Have a job application
      - 4. Break up into groups based on industry/setting
- 4. Other business