

ISSA Meeting Minutes – Tuesday, November 7th @ 6:00 PM

In Attendance:

Morgan Paul, Naomi Richards, Catherine Gracey, Isabel Brechin, Hailey Wills, Robyn Smith, Toni Beaton, Madeleine McGregor

Regards:

N/A

Proceedings:

1. Regular Business
 - a. Approve previous Minutes
 - i. **Motion:** Naomi moves to approve. Toni seconds. Unanimous. Motion carried.
2. Special / follow up
3. Update from chairs
 - a. Academic Chair – Robyn
 - i. Thanks to those who helped get people names – several set up for November, they will both be online (no lunch)
 - b. Non-Academic Chair – Hailey
 - i. Trivia this Thursday
 - ii. Holiday party
 1. in touch with the Graywood – only Tuesdays and Thursdays – Dec 5th or 7th – open to public
 2. Pot luck? – book a room, or common room – Isabel likes the idea; Naomi – what kind of food do we want? Reheating issue, no oven; Hailey – hopefully people know the limitations of the space, could encourage people to bring appetizers and salads
 - a. Date? First years have assignment due Monday Dec 11th the weekend
 - b. Toni – open to plus ones? Hailey – depends on the room, but we should be good, room booking wise
 - c. Cat – are we booking a space in the sub? Hailey – will email the events person to see availabilities
 - c. EDIA & Special Projects Chair – Isabel
 - i. Movie night planned for Friday – copyright situation at Dal is intense (DSU, copyright office, copyright holders)
 - ii. Second Movie night at end of November
 - iii. Toni – is waffle Wednesday still a thing? Isabel – depends on the funding that comes in

- iv. Raffle – draw cannot happen tomorrow because I work Wednesdays now, draw will on Thursday
- d. Finance – Cat
 - i. Audit
 - 1. Missing 2 receipts, but not a lot and it was to re-imburse students who spent their own money
 - ii. Grant
 - 1. Application to DAGS (fill out form and submit budget), DAGS grant needs two different academic program – Cat from MREM is putting it to their student council.
 - 2. Need to just fill out the form, and give a presentation on how the event went
 - iii. Email for e-transfer
 - 1. If we charged money for tickets – what email is connected to the account? issa@dal.ca is an alias
 - 2. Email has been updated – e-transfer works
- e. Digital Publications – Toni
 - i. N/A
- f. Communications – Madeleine
 - i. Elections – results
 - 1. According to our constitution, we need a minimum of 30% of our voting population (this year we have about 70 students, 30% is 21, we have 41 votes)
 - 2. Will email the winners, CC the current chairs – update transition documents,
 - 3. Send out mass email to
- g. Co-Chairs – Naomi & Morgan
 - i. Career Days –
 - 1. Academic first day, 14 people
 - 2. LinkedIn – 6 people
 - 3. Job resource list – list serves, job boards, for January
 - ii. Mentorship Program
 - 1. Google form has been sent out to DLIAA (alumni association) already
 - 2. Student form sent out after reading week
- 4. Other business
 - a. N/A

Meeting Adjourned: Time 6:33pm