

ISSA Meeting Minutes – Thursday, January 18, 2024 @ 8:30 – 9:30 PM

In Attendance:

Morgan Paul, Naomi Richards, Catherine Gracey, Hailey Wills, Toni Beaton, Madeleine McGregor, Taryn Neufeld, Megan Krempa, Timothy Howatt, Emma Hak-Kovacs

Regards:

Robyn Smith, Taryn Neufeld, Isabel Brechin, Rowan Moore

Proceedings:

1. Regular Business
 - a. Approve previous meeting minutes – Naomi moves to approve, Toni Seconds – motion passes
2. Update from chairs
 - a. Academic Chair – Robyn & Megan
 - i. Last lunch and learn was Monday with Lisa Mullins, it was good
 - b. Non-Academic Chair – Hailey & Taryn
 - i. End-of-year party update
 1. Have put out feelings; will pick a date, it will be cheaper from Sunday to Wednesday – Early to mid April
 - a. Wooden monkey – around \$35 / person
 - b. Antojo's
 2. Around \$28 per person – rental would probably be around \$1500, based off of places that had pricing on their websites
 - a. East of Grafton, \$1000
 - b. Or Oxford Taproom, upstairs – we would just need to provide catering
 - c. Cat – I walked past the middle spoon and there was an event – alcohol limitations as a student association?
 3. Committee – someone from finance – will ask if there are people interested outside of ISSA
 4. Naomi – we should try a pay what you can, but we also want to set ISSA up good financially next year; Hailey – yeah we would like the tickets to cover the cost of the event
 - ii. Upcoming events
 1. Bingo on Saturday – bring your own or buy them there
 2. Waiting for approval for skating at the forum – Saint John's Ambulance first aid kit
 - a. Cat – we could ask MREM what they are doing because they are also going skating

- c. EDIA & Special Projects Chair – Isabel & Rowan
 - i. N/A
 - d. Finance – Cat & Timothy
 - i. Audit Funding Approved
 - 1. Just waiting on the confirmation to receive the funds \$1,540 – more than we were expecting! In the next week or so
 - ii. Potentially applying for DAGS grant
 - 1. Grants are paused, but we could still apply and partner with another grad society – probably MREM because Alex is the finance person for their society – community building grant
 - 2. Cat – collaborate with grad society – we would want to have a larger more expensive event – have to include two different graduate programs, don't need to have a society – MI PhD students? Nice group to collaborate with since there will be fewer of them
 - a. Could have yearend party with MREM?
 - iii. Donation to Books Beyond Bars coming shortly
 - iv. EDIA funding for Pax should be received soon
 - v. Cat emails
 - 1. Emailed DSU seeking more transparency about
 - 2. Email DAGS about updating the information on their website
 - e. Digital Publications – Toni & Emma
 - i. DLIAA webpage update
 - 1. Collaboration with Maddie Hare – Alumni association rep – webpage is up and running on ISSA's main page – executive committee happy
 - 2. Maddie is now in touch with Megan so she can invite the DLIAA to the association displays during orientation
 - f. Communications
 - i. Elections – should we push back the date?
 - 1. No more new nominations
 - 2. All those interested in financial chair / other positions – see if they might be interested in either co-chair or communications chair
 - 3. Extend a week
 - g. Co-Chairs
 - i. Please start transition documents
3. Other business
- a. Event Proposal
 - i. Brenna T – reading of poetry for Palestinian authors – nice because there are packages that we do not have to create

1. Zines – not specified which ones – we do not want to print all of them, cheaper to print less; how long will they last (i.e. not be damaged)
 - a. Toni & Hailey – we can use the DIS printer and there could be open access PDFs
 2. No specific place listed for the poetry reading – probably the board room would be best for that – can play videos on the big screen – or the massive tv in the common room
 - a. Madeleine – is this just for us, or does she want more than just our program, because then we would need a bigger space
 3. Naomi – meeting tomorrow with Brenna
 - a. Timothy - Zines – can't print them all, which ones?
 - b. Our capacity of hosting for a larger group
 - i. Exams are coming up so we might not get a big crowd
- b. Next Meeting is Thursday, March 7th @ 8:30 p.m.

Meeting Adjourned: 9:16 p.m.