

Agenda ISSA Meeting – October 1st @ 2:30 p.m.

Present: Taryn Neufeld, Tim Howatt, Rebecca Marjoram, Emma Hak-Kovacs, Rowan Moore, Kate Gaffney

Regrets: None

1. Regular Business
 - a. Approve July 25th meeting minutes
 - i. Approved
2. Update from chairs
 - a. Non-Academic Chair
 - i. Intended to have more events this month but there was a lot going on
 - ii. Hoping to do more in October – maybe a picnic in Point Pleasant
 1. Will message with possible dates
 2. Checking regarding insurance coverage
 - iii. Barriers will be funding related – always good to reduce costs
 - b. EDIA & Special Projects Chair
 - i. Events!
 1. Event with Kristen – essentially a Lunch and Learn but in person, trying to get funding for an actual lunch – October 28th
 - a. Getting Heather Stevens to come in – cultural heritage manager, has worked on repatriation
 2. Event with Jamila closer to the end of term – with student activists and organizers in archival spaces
 3. Waffle Wednesday
 - a. Organizing a list of places to donate to
 - ii. EDIA Training
 1. Trying to figure out if they need to do the training again
 2. Seeing if training is worth expanding outside of ISSA
 - iii. Faculty programs committee
 1. Rowan has been put on an EDIA special task force
 2. Syllabi review
 - c. Finance
 - i. Budget Review/Approval
 1. We got funding for our orientation event – grant was approved
 2. If we wanted to create more room in our budget we can through ticket sales
 3. Came in under budget for orientation
 4. Trying to leave some money behind for next year

- 5. Button maker discussion
 - a. Consider second hand options
 - ii. Vote to ratify the budget
 - 1. Unanimous
 - iii. Small audit update
 - 1. Still don't have previous audit funds
 - 2. Will still take some time but it is in the works
 - 3. Hopefully it will be easier going forward – information has been located
 - 4. Funding should hopefully be coming in sometime this year!
 - d. Digital Publications
 - i. Nothing to report
 - e. Communications
 - i. Elections based on constitution, newly elected first years to join meetings come the new year
 - ii. Potentially developing a more intentional communications strategy going forward
 - 1. Start to maybe visit Info in Society to communicate major things
 - 2. Posts to the Teams can also be sent out in the ListServ
 - iii. Elections updates next week!
 - f. Chair
 - i. Meeting with Sandra and Phil on a monthly basis – going well
 - ii. IWB falls under ISSA so looking to start working on that
 - iii. Meeting with other student leaders
 - iv. Supposed to hold two AGMs per year – venue for any constitutional changes
 - v. Academic Chair thoughts
 - 1. Not going to appoint someone
 - 2. Elect a returning student academic chair as well as a first year academic chair
- 3. Other business
 - a. None