

Minutes ISSA Meeting – June 24, 2025

In Attendance: Stephen, Zia, Emily, Ellen, Taylor, Summer

Regrets: Veronica, Natalie

1. Regular Business
 - a. Approve AGM meeting minutes (motion put forward by Zia, seconded by Ellen)
2. Update from chairs
 - a. Academic Chairs
 - i. Associations presentation times: Thursday 11.30 (can't get the room) or Friday between two events to encourage people to attend, considering other rooms or other times post-classes for incoming students
 - b. Non-Academic Chairs
 - i. Decorated reception for graduation
 - ii. Beginning plans for orientation week
 - iii. Corkboard for announcements
 - iv. Planning goody bags, coordinating with Janet
 - c. EDIA & Community Chair (N/A)
 - d. Finance Chair
 - i. BMO sign-over in process
 - e. Digital Publications Chair
 - f. Communications Chair
 - i. Ratified the society
 - ii. Listserv maintenance
 - iii. Figure out how to set up anonymous message in All Students Teams group
 - g. Chair
 - i. Planning orientation week
3. Other business
 - a. Orientation Events – Thoughts/ideas/plans
 - i. Overview of events
 1. Welcome on day 1
 - 2. Associations display**
 3. Social event (evening)
 4. Social event (daytime)
 - ii. Sort out class time conflict on first day
 - iii. Spreading out the events over the month
 - iv. Organizing food associated with these events
 - v. Encourage returning students to attend these events

- vi. September drop-in hours for general questions
 - b. Email buddies – new students
 - i. Send out an email end of July to find out who is willing to be an email buddy
 - c. Next meetings
 - i. One meeting in later July
 - d. Send photos and bio to Veronica
4. Motion to adjourn, seconded by Taylor